Equine Immersion Foundation
Board of Directors Meeting Minutes

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1. Meeting Information

- Date: 16 February 2026
- Time: 6:30PM EST
- Location: Virtual

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2. Call to Order

The meeting was called to order at 6:35PM EST by President Marge Hart.

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3. Roll Call / Determination of Quorum

Present: Scott Brockelman, Dennis Hart, Marge Hart, Tara Mahoney; Meeghan O'Donnell, Fred Schemp

A quorum was present.

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4. Approval of Previous Minutes

The minutes of the January Board meeting were approved as presented.

Motion by: T. Mahoney
Seconded by: F. Schemp
Vote: Approved, unanimous

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5. Agenda Edits / Additions

A motion was made to nominate Fred Schemp to join the Board as Director.

Motion by: D. Hart
Seconded by: S. Brockelman
Vote: Approved, unanimous

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6. Reports

A. Finance Committee

- The Treasurer was unable to attend the meeting due to tech issues, however, they forwarded the following documents:
    - January 2026 Treasurer's Report (Exhibit A)
    - Reconciliation Detail and Summary for EIF Checking and Visa accounts (Exhibit B)

The Board will review and revert with any questions.

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7. Old Business

- As a follow-up item from the January Board Meeting, board member roles and responsibilities will be an agenda item for March.
- 2026 Events and Board Meeting dates were discussed and reviewed.
    - Movement of Blue Sky weekend to June 12-14.
- Confirmation of business address remaining in the state of New Hampshire, changed to the home address of the Treasurer.

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8. New Business

- SWAM 2026 date and commitment reviewed. Board will determine attendees and sponsorship during March meeting.
- Easter Seals Reception to meet new leadership March 10; M. Hart and S. Brockelman to attend.
- F. Schemp (Fundraising Chair) discussed UDT Seal Reunion June 19-21 in Virginia Beach. He will present additional fundraising ideas / events during March meeting.
- Board discussed whether EIF would propose to be the pass-through entity for fund donations to EIP. Agenda item for March.

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9. Announcements

Next Board meeting: Monday, March 16, 2026 6:30 PM EST
Location: Virtual

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10. Adjournment

Meeting adjourned by D. Hart at 7:35 PM EST. Seconded by President M. Hart.

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11. Certification

Submitted by:Meeghan O'Donnell, Secretary
Approved by the Board on: March 16, 2026

EQUINE IMMERSION FOUNDATION
Monthly Treasurer's Report -January 2026

Reporting Period: January 2026
Date Prepared: February 9, 2026
Prepared By: Kelly MacCorquodale, Treasurer

TD Business Checking (xxx2670)

- **Beginning Cash Balance (as of 01/01/2026): $71,428.43**
- **Total Income for January: $193.90**
- **Total Expenses for January: $8,263.21**
- **Ending Cash Balance (as of 01/31/2026): 64,459.12**

TD Business Visa Card (ending in 9859)

- **Beginning Balance (as of 01/04/2026): $7091.22**
- **Payments: $7,569.22**
- **Purchases: $478.00**
- **Interest Charge: $41.26**
- **Ending Balance: $41.26**
- **Credit Limit: $26,000.00**
- **Available Credit: $25,958.74**
- **Annual Percentage Rate: 17.49%**

2. Monthly Income Summary

Category	Actual	Budget	Variance
Donations/Grants	$200.00*	$0.00	$0.00
Fundraising Events	$0.00	$0.00	$0.00
Membership Dues	$0.00	$0.00	$0.00
Other Income	$0.00	$0.00	$0.00
Total Income	**$200.00**	**$0.00**	**$0.00**

3. Monthly Expense Summary

Category	Actual	Budget	Variance
Fundraising Costs/Processing	$6.10	$0.00	$0.00
Marketing/Website/CRM	$478.00	$0.00	$0.00
Program Expenses	$0.00	$0.00	$0.00
Administrative Costs	$0.00	$0.00	$0.00
Total Expenses	**$484.10**	**$0.00**	**$0.00**

4. Notes & Upcoming Items:

- **$200.00 Donation received through STRIPE from Ashley Erikson in memory of Donny Adams. Fee was $6.10.*
- *Credit Card was paid up to date less the interest fee of $41.26 which will be cleared up in the February time frame.*

- *There were a number of unpaid invoices from Pivot which are also paid in full in the February time frame. The monthly bill is $225.00 or $231.75 if we would like to pay with the credit card.*
- *Credit Card rewards points balance is $1,646.72*
- *Who should write thank you notes for donations? Follow up on donations that were promised yet not received.*
- *Reconciliation Reports are attached*

Signature: *Kelly MacCorquodale* **Date:** **February 13, 2026**

EQUINE IMMERSION FOUNDATION
Reconciliation Detail
TD Bank - 2670, Period Ending 01/31/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						71,428.43
Cleared Transactions						
Checks and Payments - 3 items						
Check	12/25/2025	240017	Chubb	X	-619.00	-619.00
Check	01/05/2026	DBT	Merchant BankCD D...	X	-74.99	-693.99
Check	01/16/2026	DBT	TD Bank Visa	X	-7,569.22	-8,263.21
Total Checks and Payments					-8,263.21	-8,263.21
Deposits and Credits - 1 item						
Deposit	01/22/2026			X	193.90	193.90
Total Deposits and Credits					193.90	193.90
Total Cleared Transactions					-8,069.31	-8,069.31
Cleared Balance					-8,069.31	63,359.12
Register Balance as of 01/31/2026					-8,069.31	63,359.12
New Transactions						
Checks and Payments - 1 item						
Check	02/02/2026	240018	Pivot Creative Mana...		-2,239.50	-2,239.50
Total Checks and Payments					-2,239.50	-2,239.50
Total New Transactions					-2,239.50	-2,239.50
Ending Balance					**-10,308.81**	**61,119.62**

EQUINE IMMERSION FOUNDATION
Reconciliation Summary
TD Bank - 2670, Period Ending 01/31/2026

		Jan 31, 26
Beginning Balance		71,428.43
Cleared Transactions		
Checks and Payments - 3 items	-8,263.21	
Deposits and Credits - 1 item	193.90	
Total Cleared Transactions	-8,069.31	
Cleared Balance		**63,359.12**
Register Balance as of 01/31/2026		63,359.12
New Transactions		
Checks and Payments - 1 item	-2,239.50	
Total New Transactions	-2,239.50	
Ending Balance		**61,119.62**

EQUINE IMMERSION FOUNDATION
Reconciliation Detail
EIF TD Bank Solutions Visa Card, Period Ending 02/03/2026

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,091.22
Cleared Transactions						
Charges and Cash Advances - 2 items						
Credit Card Charge	01/09/2026		Charity Engine	X	-478.00	-478.00
Credit Card Charge	01/31/2026			X	-41.26	-519.26
Total Charges and Cash Advances					-519.26	-519.26
Payments and Credits - 1 item						
Check	01/16/2026	DBT	TD Bank Visa	X	7,569.22	7,569.22
Total Cleared Transactions					7,049.96	7,049.96
Cleared Balance					-7,049.96	41.26
Register Balance as of 02/03/2026					-7,049.96	41.26
Ending Balance					**-7,049.96**	**41.26**

EQUINE IMMERSION FOUNDATION
Reconciliation Summary
EIF TD Bank Solutions Visa Card, Period Ending 02/03/2026

	Feb 3, 26	
Beginning Balance		7,091.22
Cleared Transactions		
Charges and Cash Advances - 2 items	-519.26	
Payments and Credits - 1 item	7,569.22	
Total Cleared Transactions	7,049.96	
Cleared Balance		**41.26**
Register Balance as of 02/03/2026		41.26
Ending Balance		41.26