

## **Equine Immersion Foundation: Board of Directors Meeting Minutes**

Date: April 10, 2025

Time: 6:04 PM – 7:36 PM

Location: Virtual

### **1. Call to Order**

The meeting was called to order at 6:04 PM by Tara Mahoney.

### **2. Roll Call / Attendance / Determination of Quorum**

Present: Ellen Bailey, Justin Grant, Liza Benson, Dennis Hart, Marge Hart, Scott Brockelman, Tara Mahoney

Excused: Kathleen McDonough, Tom Carroll, Kelly MacCorquodale

Note: Continued prayers and well wishes were expressed for Kathleen McDonough.

A quorum was determined to be present.

### **3. Agenda Edits / Additions**

No edits or additions were made.

Motion to Approve Agenda:

1st: Liza Benson / 2nd: Justin Grant — Approved unanimously.

### **4. Consent Agenda Items**

Approval of March 20, 2025 Board Meeting Minutes

1st: Scott Brockelman / 2nd: Marge Hart — Approved unanimously.

### **5. Action Items**

#### **Task Force Reports**

Finance Committee (Marge, Kelly, Ellen)

- Taxes: Motion to hire an accountant to support annual tax filings. Estimated cost: \$600/year.

Vote: Approved unanimously.

Governance Committee (Liza Benson)

- Legal Status: Ongoing discussion regarding Public Charity vs. Private Foundation designation.

- Legal Settlement: Motion to approve settlement with McLane Middleton for legal services rendered.

Total: \$1,970.

Vote: Approved unanimously.

#### Marketing Committee

- Marketing Support: PIVOT confirmed for pitch packet development and website maintenance.

### **6. New Business**

#### 1. Program Collaboration:

EIF to support one couple through the Rising Starr / StandFast Alliance program in Wilton, CT, in partnership with the UDT SEAL Association.

Funded by a \$3,000 contribution from Newforma.

Vote: Approved unanimously.

#### 2. Upcoming Outreach:

- Justin and Tara will present on Moral Injury at the U.S. Army Center of Excellence Faculty Development Day (June 5–6).

- Tara is tentatively scheduled to visit Texas A&M on June 4.

#### 3. Swim With A Mission – Gold Star Tribute Event:

Motion to purchase a table in support of the event as part of EIF's public awareness and mission fulfillment efforts.

Vote: Approved unanimously.

#### 4. Ongoing Program Services:

Motion to provide prorated reimbursement to support continuity of care for clients.

Vote: Approved unanimously.

### **7. Announcements / Other Business**

none

### **8. Next Meeting**

Date and time to be determined.

### **9. Adjournment**

The meeting was adjourned at 7:36 PM.